

June 30, 2017

Dr. Diane Carnahan  
President  
Teachers College of San Joaquin  
PO Box 213030  
Stockton, CA 95213-9030

Dear President Carnahan:

This letter serves as formal notification and official record of action taken concerning Teachers College of San Joaquin (TCSJ) by the WASC Senior College and University Commission (WSCUC) at its meeting June 21-23, 2017. This action was taken after consideration of the report of the review team that conducted the Accreditation Visit to TCSJ March 27-30, 2017. The Commission also reviewed the institutional report and exhibits submitted by TCSJ prior to the Offsite Review (OSR), the supplemental materials requested by the team after the OSR, and the institution's May 28 response to the team report. The Commission appreciated the opportunity to discuss the visit with you and your colleagues Sylvia Turner, Director of Graduate Studies and Research and ALO; Gary Dei Rossi, Board Chair; and Terrell Martinez, Division Director of Business. Your comments were very helpful in informing the Commission's deliberations. The date of this action constitutes the effective date of the institution's new status with WSCUC.

### **Actions**

1. Receive the Accreditation Visit team report
2. Reaffirm accreditation for a period of eight years
3. Schedule the next reaffirmation review with the Offsite Review in fall 2024 and the Accreditation Visit in spring 2025
4. Schedule the Mid-Cycle Review in spring 2021
5. Schedule an Interim Report to be submitted on March 1, 2020, to provide an update on:
  - a. Strategic enrollment management (CFRs 1.4, 2.10, 3.1, 3.5)
    - i. Status of institution-wide activities to attract and retain students;
    - ii. Description of the staffing, facility, and financial support necessary to promote student success;
    - iii. Efforts to attract and retain a diverse student population.
  - b. Staffing resources (CFRs 3.1, 3.4)
    - i. Specific plans for staff and administrative positions as enrollment increases;
    - ii. Updated "Financial Information and Multi-Year Projections" for the forecasted budgets that reflect future expenditures as a result of increases in personnel needed to achieve appropriate staffing levels;
    - iii. Annual student-faculty ratios for all credential and degree programs from December 31, 2016 to December 31, 2019 and accompanying narrative to demonstrate the institution's engagement of appropriate levels of faculty in all program areas;

- iv. The number of support staff that are employed from December 31, 2016 to December 31, 2019 and accompanying narrative to demonstrate the institution's engagement of adequate staffing levels to accommodate enrollment growth.
- c. Academic program review (CFR 2.7)
  - i. A description of the culminating 5<sup>th</sup> year program review process including sources and types of data (direct and indirect) that are gathered and analyzed.

## **Commendations**

The Commission commends Teachers College of San Joaquin in particular for the following:

1. Continuing to leverage the WSCUC accreditation review process to reflect on significant issues and subsequently improve institutional learning and strategic planning. Of particular note is TCSJ's responsiveness to addressing previous WSCUC feedback and recommendations.
2. Focusing on student success as evidenced by positive student engagement and support and by retention and graduation rates;
3. Having a deeply committed practitioner faculty and dedicated and hard-working staff and administrators;
4. Creating a climate in which students, faculty, administrators, board members, county office officials, and the community are collaborative, reflective, and highly focused on training high-quality educators who will take the lead in improving schools and ensuring community-based impact;
5. Significantly improving the board governance structure and establishing working committees.

## **Recommendations**

The Commission identifies the following issues for further attention and development:

1. Incorporate a comprehensive strategic enrollment management plan into ongoing operational and strategic planning. (CFRs 3.4, 4.6)
2. Continue to pay explicit and timely attention to the staffing resources necessary to support current and anticipated enrollment growth and future plans for offsite instruction. (CFR 3.1)
3. More systematically engage faculty in an appropriate and meaningful way in academic decision-making, program review, and shared governance. (CFR 3.10)
4. Further develop an academic program review process that systematically assesses, examines, and continuously improves the strength and quality of the totality of the academic programs. (CFR 2.7)
5. Seek additional revenue streams to ensure financial sustainability including programmatic diversification, fundraising, and grants. (CFR 3.4)

The Commission appreciated learning about the steps TCSJ is already taking to address these recommendations including creating a long-term strategic enrollment plan, adding new staff positions, broadening faculty governance, further developing the program review process, and securing financial sustainability.

In taking this action to reaffirm accreditation, the Commission confirms that TCSJ has addressed the three Core Commitments and has successfully completed the two-stage institutional review process conducted under the 2013 Standards of Accreditation. Between this action and the time of the next review for reaffirmation, the institution is encouraged to continue its progress, particularly with respect to student learning and success.

In accordance with Commission policy, a copy of this letter will be sent to the chair of TCSJ's governing board in one week. The Commission expects that the team report and this action letter will be posted in a readily accessible location on the TCSJ website and widely distributed throughout the institution to promote further engagement and improvement and to support the institution's response to the specific issues identified in these documents. The team report and the Commission's action letter will also be posted on the WSCUC website. If the institution wishes to respond to the Commission action on its own website, WSCUC will post a link to that response on the WSCUC website.

Finally, the Commission wishes to express its appreciation for the extensive work that Teachers College of San Joaquin undertook in preparing for and supporting this accreditation review. WSCUC is committed to an accreditation process that adds value to institutions while contributing to public accountability, and we thank you for your continued support of this process. Please contact me if you have any questions about this letter or the action of the Commission.

Sincerely,



Mary Ellen Petrisko  
President

MEP/ bgd

Cc: William Ladusaw, Commission Chair  
Sylvia Turner, ALO  
Gary Dei Rossi, Board Chair  
Members of the Accreditation Visit team  
Barbara Gross Davis, Vice President