

TEACHERS COLLEGE OF SAN JOAQUIN GOVERNING BOARD
PROFESSIONAL DEVELOPMENT CENTER / LAFAYETTE ROOM
2857 TRANSWORLD DRIVE / STOCKTON, CA
MARCH 20, 2018 / 12:00 P.M.
REGULAR MEETING
MINUTES

PRESENT: Anthony Gutierrez, Chair; Carl Toliver, Vice-Chair; Dr. Dennis Brennan, Trustee; Dr. Gary Dei Rossi, Trustee; Dr. Janwyn Funamura, Trustee; David Sorgent, Trustee; Mark Thiel, Trustee; Lisa Tiwater, Trustee; Dr. Rick Wentworth, Trustee; Dr. Diane Carnahan, Teachers College of San Joaquin (TCSJ), President.

OTHERS PRESENT: Jane Steinkamp, Assistant Superintendent; Dr. Sylvia Turner, Michele Badovinac, Katie Turner, Dr. Crescentia Thomas, Katie Burns, Louise Gammon, Crysol Salcedo, Judene Violante, TCSJ staff; Ed Babakhan, Dimel Kiryakous, Terrell Martinez, Chrissy Lewis, SJCOE Staff; Victoria De Prater, Recorder.

I. CALL TO ORDER:

Chair Gutierrez called the meeting to order at 12:00 p.m. Trustee Toliver led the Pledge of Allegiance.

II. ADDITIONS TO THE AGENDA: There were no additions to the agenda.

III. COMMENTS: There were no comments from the audience.

IV. PRESIDENT'S REPORT: Dr. Carnahan shared dates of upcoming events at Teachers College of San Joaquin (TCSJ). TCSJ will be holding a Preview Day on Saturday, April 14, for prospective students to learn all about the college. Another event is the TCSJ student art show to be held on Wednesday, April 25. Dr. Carnahan announced that TCSJ will be rolling out a new website in the upcoming year which will meet federal requirements to make it accessible to everyone including those with disabilities. Dr. Carnahan introduced Ed Babakhan and Dimel Kiryakous from the San Joaquin County Office of Education Information Technology Department to talk about the new technology equipment installed at TCSJ. Ed and Dimel provided information to the Board about the Promethean ActivPanels that were installed in all classrooms and also gave a demonstration showcasing a few of the features.

Trustee Toliver inquired about campus security in light of national and local current events. Dr. Carnahan responded that emergency procedures are posted in all classrooms and there are two mandatory drills that are held annually, one is an evacuation drill and the other is a shelter in place drill. There is currently discussion regarding creating a committee to address "threat assessment". It was also noted that all employees will be issued new identification cards and will be required to wear at all times while on the premises. This will be done later in the spring.

V. ITEMS SCHEDULED FOR ACTION:

1. Minutes: On a motion from Gary Dei Rossi, second by Mark Thiel, the Board approved the minutes from the December 5, 2017 meeting as presented.

AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel, Tiwater, Wentworth

NOES: None

ABSTAIN: None

2. 2016-2017 Independent Auditor's Report: On a motion from Rick Wentworth, second by Mark Thiel, the Board accepted the financial statement, as of, and for the year ended June 30, 2017.

AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel, Tiwater, Wentworth

NOES: None

ABSTAIN: None

3. 2017-2018 Second Interim Report: On a motion from Rick Wentworth, second by Mark Thiel, the Board approved the 2017-2018 Second Interim Financial Report as presented.

AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel, Tiwater, Wentworth

NOES: None

ABSTAIN: None

4. 2018-2019 Tuition Increase: On a motion from Carl Toliver, second by Rick Wentworth, the Board approved the 2018-2019 tuition increase as presented.

AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel, Tiwater, Wentworth

NOES: None

ABSTAIN: None

VI. ITEMS SCHEDULED FOR INFORMATION:

5. Committee Reports: Trustee Wentworth reviewed items discussed at the recent Finance Committee meeting which included The TCSJ Interim budget report and the 2016-2017 Audit report. Wentworth also stated that the Audit report was accepted at the Audit Committee meeting held immediately after the Finance Committee meeting.

Trustee Dei Rossi updated the Board on items under discussion at the recent Governance Committee meeting. Items included Terms of Office for current trustees, TCSJ will not be awarding an honorary degree at the 2018 commencement ceremony, and a request of names for new trustees to be submitted to members of the Governance Committee.

No report given for the Academic Affairs Committee. A meeting was not held due to no new items.

6. Strategic Plan Update: Dr. Turner updated the Board on recent revisions made to the Teachers College of San Joaquin Strategic Plan. These revisions included alignment of budget with initiatives and extending plan from three years to five years.
7. Teachers College of San Joaquin Building Expansion: Dr. Carnahan informed the Board regarding the recent acquisition of the space currently occupied by Transworld Printing Services (TPS) Labels in the TCSJ building. Once the space is available, it will be remodeled for additional offices and classrooms for TCSJ. TPS Labels will be moving out of the TCSJ building by end of February 2019 and construction is scheduled to begin immediately following. Dr. Carnahan informed the Board that a planning committee will be formed consisting of TCSJ staff, faculty and students. It was suggested that a Board trustee be included on the planning committee.
8. 2018 Commencement Ceremony Update: The Board was given an update by Vicky DePrater. She provided logistics and also information regarding the reception immediately following the ceremony. The commencement speaker, Rita Ng, has been confirmed and student speakers have been selected.
9. Program Department Update: Dr. Turner informed the Board regarding a new digital repository journal titled "Relevance: A Journal for Improving Educator Practice." She stated that it will be accessible through the TCSJ website and will host articles written by staff and students. Dr. Turner provided a sample of the first draft.

Dr. Carnahan provided information to the Board on several grants she is currently working on: The Cal Ed grant, Classified grant and the Environmental Literacy grant.
10. Teachers College of San Joaquin Spotlight: Dr. Turner introduced former student and now current faculty member, Jackie Villines, to the Board. Jackie Villines spoke of her experiences both as a student and instructor at TCSJ. Ms. Villines earned her Administrative Services credential and Master of Education degree at TCSJ. She stated that her time spent as a student was very positive and she is able to share that with her current students.

VII. CLOSED SESSION:

- Public Employee Performance Evaluation: President, Teachers College of San Joaquin.

VIII. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next Academic Affairs Committee meeting will be held May 15, 2018, 12:00 p.m., Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Governance Committee meeting will be held May 22, 2018, 12:00 p.m., Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The Teachers College of San Joaquin commencement ceremony will be held June 3, 2018, 1:00 p.m., Atherton Auditorium, Delta College, Stockton, CA.
- The next Finance Committee meeting will be held June 12, 2018, 12:00 p.m., Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.

- The next regular Teachers College of San Joaquin Governing Board meeting will be held June 19, 2018, 12:00 p.m., 2857 Transworld Drive, Stockton, CA.

IX. ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carnahan".

Diane Carnahan, Ed.D.
Secretary to the Board /
TCSJ President