

TEACHERS COLLEGE OF SAN JOAQUIN GOVERNING BOARD
PROFESSIONAL DEVELOPMENT CENTER / LAFAYETTE ROOM
2857 TRANSWORLD DRIVE / STOCKTON, CA
DECEMBER 5, 2017 / 12:00 P.M.
REGULAR MEETING
MINUTES

PRESENT: Anthony Gutierrez, Chair; Carl Toliver, Vice-Chair; Dr. Gary Dei Rossi, Trustee; David Sorgent, Trustee; Mark Thiel, Trustee; Dr. Janwyn Funamura, Trustee; Dr. Dennis Brennan, Trustee; Dr. Diane Carnahan, Teachers College of San Joaquin (TCSJ), President.

ABSENT: Dr. Rick Wentworth, Trustee; Lisa Tiwater, Trustee.

OTHERS PRESENT: Dr. Sylvia Turner, Beth Jara, Andrew Basler, Kim Heinrich, Louise Gammon, Danielle Silva TCSJ staff; Terrell Martinez, Rachele Tyler, SJCOE Staff; Victoria De Prater, Recorder.

I. CALL TO ORDER:

Chair Gutierrez called the meeting to order at 12:05 p.m. Dr. Carnahan led the Pledge of Allegiance.

II. ADDITIONS TO THE AGENDA: There were no additions to the agenda.

III. COMMENTS: There were no comments from the audience.

IV. PRESIDENT'S REPORT: Dr. Carnahan introduced Andrew Basler and Kim Heinrich, two new Teachers College of San Joaquin (TCSJ) staff secretaries to the Board. Andrew will be working with the student accounts, finance and College Community Liaison departments. Kim will provide support to the IMPACT program. Both staff members joined TCSJ on November 5 and are a welcome addition to the team. Dr. Carnahan provided an enrollment update which totaled 1260 students currently enrolled in all programs. She presented a plaque to Dr. Gary Dei Rossi on behalf of TCSJ and the Board thanking him for presiding as the inaugural Chair to the Teachers College of San Joaquin Governing Board 2015-2017.

V. ITEMS SCHEDULED FOR ACTION:

1. **Minutes:** On a motion from Mark Thiel, second by Carl Toliver, the Board approved the minutes from the September 19, 2017 meeting as presented.

AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel
NOES: None
ABSTAIN: None

2. 2017-2018 First Interim Financial Report: On a motion from Carl Toliver, second by Mark Thiel, the Board approved the 2017-2018 First Interim Financial Report as presented.
 - AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel
 - NOES: None
 - ABSTAIN: None

3. Title IV Financial Aid: On a motion from Carl Toliver, second by Gary Dei Rossi, the Board approved the direction for pursuing Title IV Financial Aid.
 - AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel
 - NOES: None
 - ABSTAIN: None

4. Teachers College of San Joaquin Policy Additions: On a motion from Mark Thiel, second by Dennis Brennan, the Board reviewed and approved the policy additions and revisions as presented.
 - AYES: Gutierrez, Toliver, Brennan, Dei Rossi, Funamura, Sorgent, Thiel
 - NOES: None
 - ABSTAIN: None

VI. ITEMS SCHEDULED FOR INFORMATION:

5. Committee Reports: Trustee Brennan updated the Board regarding the recent Academic Affairs Committee meeting. He stated that the Committee approved a new Discontinuation Policy with recommended edits. Dr. Brennan also informed the Board that the Graduate Studies department is preparing a Journal of Education titled "Relevance" to be accessible on the TCSJ website. The journal will allow for publications by students. Dr. Carnahan commended Dr. Turner, Dr. Thomas, and all staff involved on this project.

Trustee Toliver gave an update on the Finance Committee meeting. He informed the Board the First Interim report had been reviewed and approved as well as the Title IV Financial Aid option which includes student deferment of loans and also students to receive a 1098t for tax filing purposes beginning with tax year 2018.

Trustee Dei Rossi reviewed items approved and discussed at the recent Governance Committee meeting. These items included the Discontinuation Policy, terms of office, financial aid, and the 2018 TCSJ commencement speaker.

6. WASC Senior College and University Commission (WSCUC) Update: Dr. Turner informed the Board that a Substantive Change Report had been submitted to WSCUC adding the Ceres site as an additional location. WSCUC approved this request in four days.

7. Strategic Plan Update: Dr. Carnahan updated the Board on recent changes made to the 2016-2018 TCSJ Strategic Plan. These changes included additions to the Fiscal Stability and Operations and Governance initiatives.

8. Association of Governing Boards: Dr. Carnahan shared information with the Board regarding the upcoming National Conference on Trusteeship. The conference will be held in San Francisco April 22-24, 2018 at the Marriott Marquis in San Francisco. Dr. Carnahan stated that more information will be sent to Board members when the pre-conference sessions are posted on the website. She requested that Board members contact the Administration office if interested in attending.
9. Program Update: Dr. Carnahan informed the Board that 14 classrooms have been updated with new state of the art technology and will be ready for use by end of December. Dr. Carnahan also stated that archived student files have been scanned by an outside agency and TCSJ will no longer keep hard copies of these files. The current student files will be scanned onsite and kept for a specified amount of time. She also informed the Board that a committee has been formed to secure a new database as the current database is becoming obsolete.
10. 2018 Commencement Update: Trustee Dei Rossi informed the Board that Rita Ng has agreed to be the key speaker at the 2018 TCSJ commencement ceremony.
11. Teachers College of San Joaquin Spotlight: Bret States, an instructor for TCSJ, addressed the Board regarding the Science, Technology, Engineering, and Mathematics (STEM) program. States was instrumental in developing the program along with TCSJ staff members. He stated that STEM students have access to the STEM Lab and the new Fabrication Lab overseen by the San Joaquin County Office of Education Science department. States explained the STEM program is not a traditional course, is extremely hands-on and very successful.

VII. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next Academic Affairs Committee meeting will be held February 6, 2018, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Finance Committee meeting will be held March 6, 2018, 12:00 p.m., at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Audit Committee Meeting will be held March 6, 2018, 12:00 p.m., at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Governance Committee meeting will be held March 8, 2018, 12:00 p.m., at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next regular Teachers College of San Joaquin Governing Board meeting will be held March 20, 2018, 12:00 p.m., at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The Teachers College of San Joaquin commencement ceremony will be held June 3, 2018, 1:00 p.m., in the Atherton Auditorium at Delta College, 5151 Pacific Avenue, Stockton, CA.

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:30 p.m.

Respectfully submitted,



Diane Carnahan, Ed.D.
Secretary to the Board /
TCSJ President