

**TEACHERS COLLEGE OF SAN JOAQUIN GOVERNING BOARD**  
**2721 TRANSWORLD DRIVE / STOCKTON, CA**  
**March 24, 2020 / 12:00 P.M.**  
**REGULAR MEETING**  
**MINUTES**

*\*\*As a result of COVID-19, this meeting will also be conducted in a virtual space (ZOOM).*

*This meeting is being held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. The Teachers College of San Joaquin Board will participate in this meeting via online connection, telephone, or other electronic means.*

*Members of the public may participate in the meeting via video conference at this link:*

<https://teacherscollegesj.zoom.us/j/3126101177>

Meeting ID: 312 610 1177

*Members of the public may participate in the meeting telephonically by dialing:*

669-900-6833

Meeting ID: 312 610 1177

*The Teachers College of San Joaquin Board of Trustees is committed to ensuring that all meetings are accessible regardless of an individual's ability or access method. If you need a reasonable accommodation, please contact (209) 468-9155 at least one day prior to the scheduled meeting.*

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**PRESENT:** Carl Toliver, Chair; Dr. Dennis Brennan, Vice-Chair; Dr. Gary Dei Rossi, Trustee; Dr. Janwyn Funamura, Trustee; Vernon Gebhardt, Trustee; Anthony Gutierrez, Trustee; Erin Quintana, Trustee; Lisa Tiwater, Trustee; Dr. Frederick Wentworth, Trustee; Dr. Diane Carnahan, Teachers College of San Joaquin (TCSJ), President.

**OTHERS PRESENT:** Jane Steinkamp, Assistant Superintendent; Michele Badovinac, Dr. Crescentia Thomas, TCSJ Staff; Terrell Martinez, Rachele Tyler, Chrissy Lewis, SJCOE Staff; Victoria De Prater, Recorder.

**I. CALL TO ORDER:**

Chair Toliver called the meeting to order with a roll call at 12:00 p.m. and led the Pledge of Allegiance.

**II. ADDITIONS TO THE AGENDA:**

There were no additions to the agenda.

III. COMMENTS:

There were no comments from the audience.

IV. PRESIDENT'S REPORT: Dr. Carnahan reported to the Board on the status of TCSJ during the COVID-19 pandemic. She informed the Board that all staff has been directed to work remotely from home as of March 17 and that they (staff) have been pretty amazing to ensure that operation of the college is ongoing, and support is provided to students and faculty. Dr. Carnahan specified that all classes are still being held but in an online format. Katie Turner will continue to conduct informational sessions but now they will be held online via Zoom.

V. ITEMS SCHEDULED FOR ACTION:

1. Minutes: On a motion from Anthony Gutierrez, second by Janwyn Funamura, the Board approved the minutes from the December 17, 2019 meeting as presented.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Gutierrez, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

2. 2019-2020 Second Interim Financial Report: On a motion from Dennis Brennan, second by Vernon Gebhardt, the Board approved the 2019-2020 Second Interim Financial Report as presented.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Gutierrez, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

3. 2018-2019 Independent Auditor's Report: On a motion from Gary Dei Rossi, second by Vernon Gebhardt, the Board accepted the financial statement, as of, and for the year ended June 30, 2019.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Gutierrez, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

4. Appointment of Committee Member: On a motion from Gary Dei Rossi, second by Anthony Gutierrez, the Board accepted the Chair's appointment of Crescentia Thomas to the Academic Affairs Committee for remainder of the 2019-2020 academic year.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Gutierrez, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

5. 2020-2021 Tuition Plan: On a motion from Frederick Wentworth, second by Anthony Gutierrez, the Board disapproved the 2020-2021 tuition plan as presented. The tuition plan with proposed increases will be deferred at this time due to current circumstances (COVID-19).

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Gutierrez, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

6. Teachers College of San Joaquin Policies and Procedures Revisions: On a motion from Frederick Wentworth, second by Anthony Gutierrez, the Board approved the policy revisions as presented.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Gutierrez, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

#### VI. ITEMS SCHEDULED FOR INFORMATION:

7. Committee Reports: Dr. Brennan informed that Board that the Academic Affairs committee reviewed and approved new courses. He stated that they were very well written. Dr. Brennan stated that the Committee also reviewed and approved revised policies and procedures.

Dr. Wentworth shared that the Finance Committee reviewed and discussed the 2020-2021 tuition proposal. He also informed the Board that the Audit Committee reviewed and approved the 2018-2019 Independent Auditor's report.

Dr. Dei Rossi updated the Board on items discussed at the Governance Committee meeting. He shared that the Committee reviewed the 2020 WASC Interim Report, received an update regarding the 2020 Commencement speaker from Trustee Toliver, and reviewed the 2020-2021 tuition proposal.

8. 2020 Commencement Speaker Update: The Board agreed to postpone the June 7, 2020 graduation ceremony until further notice due to COVID-19. It is uncertain at this date when large gatherings and events will be allowed by the state and county. The Board will revisit and discuss further at the June 23, 2020 TCSJ Governing Board meeting.
9. Strategic Plan Update: Dr. Carnahan updated the Board regarding revisions she has made to the Strategic Plan since the December 2019 TCSJ Governing Board meeting. She stated that these changes were included in the recently submitted WASC Interim Report.
10. Governing Board Evaluations: Dr. Crescentia Thomas reviewed the updated board evaluations that were mailed to each Trustee for completion. She requested that each Trustee complete and return by US mail or drop of at TCSJ. Dr. Thomas will release the results at the June 23, 2020 TCSJ Governing Board meeting.

11. Program Department Update: Michele Badovinac, IMPACT Director, commended staff and instructors regarding all of their hard work done in the transition to online classes during the COVID-19 pandemic. She informed the Board that all classes are being held via ZOOM or Google classroom. Badovinac shared that there are some challenges with the suspension to RICA testing and the completion of Teacher Performance Assessments. The Commission on Teacher Credentialing is currently working on a resolution. Dr. Thomas added that the Graduate Studies department is working diligently as well to provide a smooth transition for faculty and students.
12. WASC Senior College and University Commission 2020 Interim Report: Dr. Carnahan informed the Board that the 2020 WASC Interim report was submitted on March 1, 2020. The next step will be a meeting with the WASC team to review the report and answer any questions they may have. Dr. Carnahan shared that a committee will be formed to develop a Strategic Enrollment Plan which is one of the actions/recommendations identified by WSCUC in the 2017 Action Letter.

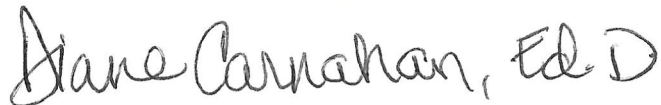
VII. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next Academic Affairs Committee Meeting will be held May 26, 2020, 12:30 p.m. at Teachers College of San Joaquin, 2721 Transworld Drive, Stockton, CA.
- The next Governance Committee Meeting will be held June 2, 2020, 12:00 p.m. at Teachers College of San Joaquin, 2721 Transworld Drive, Stockton, CA.
- The next Finance Committee Meeting will be held June 9, 2020, 12:00 p.m. at Teachers College of San Joaquin, 2721 Transworld Drive, Stockton, CA.
- The next regular Teachers College of San Joaquin Governing Board Meeting will be held June 23, 2020, 12:00 p.m. at 2721 Transworld Drive, Stockton, CA.
- Teachers College of San Joaquin Graduation, June 7, 2020, 12:30 p.m., Atherton Auditorium, Delta College, Stockton, CA. **Postponed, Date TBD.**

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:25 p.m.

Respectfully submitted,



Diane Carnahan, Ed.D.  
Secretary to the Board / TCSJ President