

**TEACHERS COLLEGE OF SAN JOAQUIN GOVERNING BOARD**  
**PROFESSIONAL DEVELOPMENT CENTER / LAFAYETTE ROOM**  
**2857 TRANSWORLD DRIVE / STOCKTON, CA**  
**SEPTEMBER 19, 2017 / 12:00 P.M.**  
**REGULAR MEETING**  
**MINUTES**

**PRESENT:** Dr. Gary Dei Rossi, Chair; Anthony Gutierrez, Vice-Chair; Rick Wentworth, Trustee; David Sorgent, Trustee; Mark Thiel, Trustee; Lisa Tiwater, Trustee; Dr. Dennis Brennan, Trustee; Carl Toliver, Trustee; Dr. Diane Carnahan, Teachers College of San Joaquin (TCSJ), President.

**ABSENT:** Dr. Janwyn Funamura, Trustee.

**OTHERS PRESENT:** Scott Anderson, Deputy; Dr. Sylvia Turner, Dr. Crescentia Thomas, Beth Jara, Girlie Hale, Katie Turner, Harold Russell, Vanessa Rodriguez, TCSJ staff; Terrell Martinez, Rachele Tyler, SJCOE Staff; Victoria De Prater, Recorder.

**I. CALL TO ORDER:**

Chair Dei Rossi called the meeting to order at 12:00 p.m. Assistant Superintendent Jane Steinkamp led the Pledge of Allegiance.

**II. ADDITIONS TO THE AGENDA:** There were no additions to the agenda.

**III. COMMENTS:** There were no comments from the audience.

**IV. PRESIDENT'S REPORT:** Dr. Carnahan introduced the following new Teachers College of San Joaquin (TCSJ) staff members to the Board including Special Education Coordinator Beth Jara and Support Supervision Coordinator Girlie Hale from the Impact Program, and Clerk Typist Vanessa Rodriguez from the Admissions Department. Each new member provided information about their background. Dr. Carnahan introduced San Joaquin County Office of Education's new Superintendent of Business Services Scott Anderson, who gave a brief summary of his background. Dr. Carnahan informed the Board that TCSJ staff members will attend at least one Board meeting a year. Lastly, Dr. Carnahan reported that the doctorate program partnership between the University of Pacific and TCSJ will be starting a third cohort.

V. ANNUAL ORGANIZATION MEETING:

1. Election of Officers: On a motion from Rick Wentworth, second by Dave Sorgent, the Board elected the recommended slate of officers and appointments for the 2017-2018 school year:

Chair – Anthony Gutierrez  
Vice-Chair – Carl Toliver  
Secretary – Diane Carnahan  
Authorized Signer – Diane Carnahan  
Alternate Authorized Signer - Jane Steinkamp

AYES: Dei Rossi, Gutierrez, Brennan, Sorgent, Thiel, Tiwater, Toliver, Wentworth  
NOES: None  
ABSTAIN: None

2. Appointment of Committee Members: On a motion from Carl Toliver, second by Rick Wentworth, the Board approved the Academic Affairs Committee appointments of Dennis Brennan as Chair, Janwyn Funamura as Vice-Chair, and Lisa Tiwater, Sylvia Turner, and Fred Cochran as representatives for the 2017-2018 school year as presented.

AYES: Gutierrez, Toliver, Dei Rossi, Brennan, Sorgent, Thiel, Tiwater, Wentworth  
NOES: None  
ABSTAIN: None

On a motion from Gary Dei Rossi, second by Dave Sorgent, the Board approved the Audit Committee appointments of Rick Wentworth as Chair, Carl Toliver as Vice-Chair, and Mark Thiel, Terrell Martinez, and Aaron Heinz as representatives for the 2017-2018 school year as presented.

AYES: Gutierrez, Toliver, Dei Rossi, Brennan, Sorgent, Thiel, Tiwater, Wentworth  
NOES: None  
ABSTAIN: None

On a motion from Dave Sorgent, second by Dennis Brennan, the Board approved the Finance Committee appointments of Rick Wentworth as Chair, Carl Toliver as Vice-Chair, and Mark Thiel, Terrell Martinez, and Stephanie Gase as representatives for the 2017-2018 school year as presented.

AYES: Gutierrez, Toliver, Dei Rossi, Brennan, Sorgent, Thiel, Tiwater, Wentworth  
NOES: None  
ABSTAIN: None



On a motion from Mark Thiel, second by Rick Wentworth, the Board approved the Governance Committee appointments of Gary Dei Rossi as Chair, Dave Sorgent as Vice-Chair, and Tony Gutierrez, Jane Steinkamp, and Michele Badovinac as representatives for the 2017-2018 school year as presented.

AYES: Gutierrez, Toliver, Dei Rossi, Brennan, Sorgent, Thiel, Tiwater, Wentworth  
NOES: None  
ABSTAIN: None

VI. ITEMS SCHEDULED FOR ACTION:

3. Minutes: On a motion from Dave Sorgent, second by Mark Thiel, the Board approved the minutes from the June 27, 2017 meeting as presented.

AYES: Gutierrez, Toliver, Dei Rossi, Brennan, Sorgent, Thiel, Tiwater, Wentworth  
NOES: None  
ABSTAIN: None

4. 2016-2017 Unaudited Actuals Financial Report: On a motion from Carl Toliver, second by Mark Thiel, the Board accepted the unaudited actuals financial report for the 2016-2017 school year as presented.

AYES: Gutierrez, Toliver, Dei Rossi, Brennan, Sorgent, Thiel, Tiwater, Wentworth  
NOES: None  
ABSTAIN: None

VII. ITEMS SCHEDULED FOR INFORMATION:

5. Committee Reports: Trustee Wentworth updated the Board regarding the recent Finance Committee meeting. He stated that budget trends are good, expenses are as expected, and discussed one-time expenses that will be made in the 2017-2018 fiscal year. These one-time expenses include replacing all classroom projectors with new Promethean panels and updated technology.

Trustee Dei Rossi reviewed items discussed at the recent Governance Committee meeting. These items included the renewed accreditation of eight years awarded by WASC Senior College and University Commission (WSCUC), terms of office for current board members, and the TCSJ 2018 commencement speaker.

The Academic Affairs Committee meeting was canceled due to lack of new items. No update was given.

6. Governing Board Workshop: Dr. Carnahan gave a brief synopsis of the activities and topics from the recent Teachers College of San Joaquin Governing Board Workshop. She said that all but two trustees were able to attend. Others attending the workshop were Jamie Mousalimas, San Joaquin County Superintendent of Schools, Jane Steinkamp, Assistant Superintendent, Educational Services, and Terrell Martinez, Division Director, Business Services. The event included team building activities, professional development, and in-depth discussions regarding the budget and strategic plan. Dr. Carnahan expressed the feedback from everyone was very positive.

7. Memorandum of Understanding: Chair Tony Gutierrez updated the Board regarding a Memorandum of Understanding (MOU) between San Joaquin County Office of Education (SJCOE) and TCSJ. He explained the reasoning why the MOU is not needed; The TCSJ By-laws state the relationship between SJCOE and TCSJ and works in place of an MOU.
8. 2018 Commencement Speaker Update: Dr. Dei Rossi updated the Board regarding the 2018 commencement speaker. Dei Rossi informed the Board that a speaker has been selected and contacted but has not accepted the invitation as of yet. More details will be provided at a later date.

VIII. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next Governance Committee meeting will be held November 14, 2017, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Academic Affairs Committee meeting will be held November 15, 2017, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.

A suggestion was made to revise the Academic Affairs meeting dates to fall on Tuesdays to avoid scheduling conflicts.

- The next Finance Committee meeting will be held December 4, 2017, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next regular Teachers College of San Joaquin Governing Board meeting will be held December 5, 2017, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The Teachers College of San Joaquin commencement ceremony will be held June 3, 2018, 1:00 p.m., in the Atherton Auditorium at Delta College, 5151 Pacific Avenue, Stockton, CA.

IX. ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,



Diane Carnahan, Ed.D.  
Secretary to the Board /  
TCSJ President