

**TEACHERS COLLEGE OF SAN JOAQUIN GOVERNING BOARD**  
**PROFESSIONAL DEVELOPMENT CENTER / LAFAYETTE ROOM**  
**2721 TRANSWORLD DRIVE / STOCKTON, CA**  
**SEPTEMBER 22, 2020 / 12:00 P.M.**  
**REGULAR MEETING**  
**MINUTES**

*\*\*As a result of COVID-19, this meeting was be conducted in a virtual space (ZOOM).*

*This meeting is being held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. The Teachers College of San Joaquin Board will participate in this meeting via online connection, telephone, or other electronic means.*

**PRESENT:** Carl Toliver, Chair; Dr. Dennis Brennan, Vice-Chair; Dr. Gary Dei Rossi, Trustee; Dr. Janwyn Funamura, Trustee; Vernon Gebhardt, Trustee; Erin Quintana, Trustee; Lisa Tiwater, Trustee; Dr. Frederick Wentworth, Trustee; Dr. Diane Carnahan, Teachers College of San Joaquin (TCSJ), President.

**ABSENT:** Anthony Gutierrez, Trustee.

**OTHERS PRESENT:** Jane Steinkamp, Assistant Superintendent; Dr. Crescentia Thomas, Michele Badovinac, Dr. Brandy Byers, Dr. Katie Burns, Katie Turner, Tammy Thornton, Amber Wann, TCSJ Staff; Terrell Martinez, Rachele Tyler, Chrissy Lewis, SJCOE Staff; Victoria De Prater, Recorder.

**I. CALL TO ORDER:**

Chair Toliver called the meeting to order with a roll call at 12:00 p.m. Trustee Brennan led the Pledge of Allegiance.

**II. COMMENTS:**

There were no comments from the audience.

**III. PRESIDENT'S REPORT:** Dr. Carnahan reported to the Board that enrollment numbers have surpassed the projections from budget development in March for all programs. Katie Turner shared the increased enrollment amounts with the Board. Dr. Carnahan turned the floor over to Michele Badovinac who then informed the Board that an extension was signed by the governor to push back the testing requirements imposed by the California Commission on Teacher Credentialing (CTC) for intern students in a teaching preparation program.

**IV. ITEMS SCHEDULED FOR ACTION:**

1. Minutes: On a motion from Dennis Brennan, second by Lisa Tiwater, the Board approved the minutes from the June 23, 2020 meeting as presented.

**AYES:** Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Quintana, Tiwater, and Wentworth

**NOES:** None

**ABSTAIN:** None

2. 2019-2020 Unaudited Actuals Financial Report: On a motion from Frederick Wentworth, second by Vernon Gebhardt, the Board approved the unaudited actuals financial report for the 2019-2020 school year as presented.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

3. Teachers College of San Joaquin 2021 Commencement Speaker Selection: The Board is requested to accept and approve the Governance Committee's recommendation for the June 13, 2021 commencement speaker.

No action was taken as the prospective candidate has declined the offer to speak at the 2021 Teachers College of San Joaquin Commencement Ceremony due to personal reasons. Dr. Dei Rossi made the request to the Board to forward all suggestions to the Governance Committee to select a new candidate.

4. Professional Development Units: On a motion from Gary Dei Rossi, second by Dennis Brennan, the Board approved the Criteria and Fees Plan developed for Professional Development Units.

AYES: Toliver, Brennan, Dei Rossi, Funamura, Gebhardt, Quintana, Tiwater, and Wentworth

NOES: None

ABSTAIN: None

#### V. ITEMS SCHEDULED FOR INFORMATION:

5. Strategic Enrollment Plan (SEP): Dr. Carnahan provided background information to the Board regarding the Strategic Enrollment Plan (SEP). She explained that the SEP is required by WASC Senior College and University Commission (WSCUC) and is listed as a recommendation item on the May 29, 2020 Interim Report Action Summary. Dr. Carnahan stated that the SEP will show enrollment projections, strategies to attract and retain students, and will complement the existing Strategic Plan. Dr. Carnahan shared that the college has enlisted the support of an outside consultant to assist in creating the SEP.

6. Terms of Office: Dr. Dei Rossi reviewed the 2020-2021 Terms of Office with the Board and noted that the term ending June 30, 2021 will expire for three Trustees: Janwyn Funamura, Lisa Tiwater, and Erin Quintana. He informed the Board that Trustee Funamura has declined to renew her term, Trustee Tiwater will be resigning from her position prior to the December 15, 2020 meeting, and Trustee Quintana has elected to renew her term. Dr. Dei Rossi has requested that Board Trustees submit names to the Governance Committee for new members to be selected and vetted.

7. Committee Reports: Dr. Brennan updated the Board on items approved and reviewed at the recent Academic Affairs Committee meeting which included pre-service course approvals and program updates.

Dr. Wentworth shared that the Finance Committee reviewed and approved the 2019-2020 Unaudited Actuals Financial Report and Professional Development Units criteria and fees.

Dr. Dei Rossi informed the Board that the Governance Committee reviewed the 2020-2021 Terms of Office for Board Trustees, discussed prospective candidates for the 2021 TCSJ Commencement ceremony, and received information regarding the Early College High School program.

8. Program Department Update: Dr. Carnahan shared with the Board that TCSJ will be applying for a waiver to WASC Senior College and University Commission (WSCUC) to continue online/distance learning for the college through June 30, 2021. She also shared that TCSJ has established a partnership with Venture Academy to offer an Early College High School program. Dr. Carnahan stated that a grant has been awarded for \$275,000 for the program and classes will begin in the fall of 2021 at Teachers College.
9. Master's Project Presentation: Dr. Thomas introduced Brian Batugo, a recent TCSJ graduate student, who then presented his Master's Project to the Board. Mr. Batugo obtained his M.Ed. in Educational Inquiry.

#### VI. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next Academic Affairs Committee meeting will be held November 17, 2020, 12:00 p.m., at Teachers College of San Joaquin, 2721 Transworld Drive, Stockton, CA.
- The next Governance Committee meeting will be held December 1, 2020, 12:00 p.m., at Teachers College of San Joaquin, 2721 Transworld Drive, Stockton, CA.
- The next Finance Committee meeting will be held December 8, 2020, 12:00 p.m., at Teachers College of San Joaquin, 2721 Transworld Drive, Stockton, CA.
- The next regular Teachers College of San Joaquin Governing Board meeting will be held December 15, 2020, 10:00 a.m., at 2721 Transworld Drive, Stockton, CA.
- Teachers College of San Joaquin Graduation, June 13, 2021, 12:30 p.m., Atherton Auditorium, Delta College.

#### VII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:20 p.m.

Respectfully submitted,



Diane Carnahan, Ed.D.  
Secretary to the Board / TCSJ President