

**TEACHERS COLLEGE OF SAN JOAQUIN GOVERNING BOARD**  
**PROFESSIONAL DEVELOPMENT CENTER / BELLOTA ROOM**  
**2857 TRANSWORLD DRIVE / STOCKTON, CA**  
**DECEMBER 13, 2016 / 12:00 P.M.**  
**REGULAR MEETING**  
**MINUTES**

**PRESENT:** Dr. Gary Dei Rossi, Chair; Anthony Gutierrez, Vice-Chair; Dr. Frederick Wentworth, Trustee; David Sorgent, Trustee; Dr. Dennis Brennan, Trustee; Dr. Janwyn Funamura, Trustee (late); Carl Toliver, Trustee; Dr. Diane Carnahan, Teachers College of San Joaquin (TCSJ), President.

**ABSENT:** Mark Thiel, Trustee; Rick Bartkowski, Trustee.

**OTHERS PRESENT:** Jane Steinkamp, Assistant Superintendent; Dr. Sylvia Turner, Michele Badovinac, Pam Dunham, Crescentia Thomas, Danielle Silva, TCSJ staff; Terrell Martinez, Rachele Tyler, SJCOE Staff; Victoria De Prater, Recorder.

**I. CALL TO ORDER:**

Chair Dei Rossi called the meeting to order at 12:10 p.m. Trustee Sorgent led the Pledge of Allegiance.

**II. ADDITIONS TO THE AGENDA:**

1. Association of Governing Boards (AGB) Financial Consultant: On a motion from Carl Toliver, second by Dennis Brennan, the Board added approval of an AGB Financial Consultant to the agenda.

**III. COMMENTS:** There were no comments from the audience.

**IV. PRESIDENT'S REPORT:**

Dr. Carnahan briefly reviewed the district enrollment comparison study and spoke about trends the study revealed. She spoke about the Western Association of Schools and Colleges (WASC) presidential retreat she attended on December 8, 2016. Dr. Carnahan stated that the focus of the retreat was economic forecasting, strategic planning, and online programs. She introduced Danielle Silva to the Board. Danielle is the IMPACT Supervision Coordinator and District Liaison.

**V. ITEMS SCHEDULED FOR ACTION:**

2. Minutes: On a motion from Dave Sorgent, second by Dennis Brennan, the Board approved the minutes from the September 20, 2016 meeting as presented.

**AYES:** Dei Rossi, Gutierrez, Brennan, Sorgent, Toliver, Wentworth

**NOES:** None

**ABSTAIN:** None

3. 2016-2017 First Interim Report: On motion from Frederick Wentworth, second by Anthony Gutierrez, the Board approved the 2016-2017 First Interim Financial Report as presented.

AYES: Dei Rossi, Gutierrez, Brennan, Sorgent, Toliver, Wentworth  
NOES: None  
ABSTAIN: None

4. Appointment of Committee Members: On a motion from Dave Sorgent, second by Carl Toliver, the Board approved the recommended appointments to vacated positions on the Academic Affairs and Governance committees for the 2016-2017 school year as presented.

AYES: Dei Rossi, Gutierrez, Brennan, Sorgent, Toliver, Wentworth  
NOES: None  
ABSTAIN: None

5. Teachers College of San Joaquin (TCSJ) Policy Additions: On a motion from Dennis Brennan, second by Carl Toliver, the Board approved the policy additions and revisions as presented.

AYES: Dei Rossi, Gutierrez, Brennan, Sorgent, Toliver, Wentworth  
NOES: None  
ABSTAIN: None

6. AGB Financial Consultant: On a motion from Carl Toliver, second by Dennis Brennan, the Board approved the services of an AGB Financial Consultant.

AYES: Dei Rossi, Gutierrez, Brennan, Sorgent, Toliver, Wentworth  
NOES: None  
ABSTAIN: None

## VI. ITEMS SCHEDULED FOR INFORMATION:

7. Committee Reports: Trustee Brennan reviewed the items discussed at the last Academic Affairs Committee meeting. These items included the approval of new policies, the upcoming WASC visit, updates to the strategic plan, and induction standards.

Trustee Wentworth updated the Board regarding recent activities from the Finance Committee meeting. He reported that action items included the 2016-2017 First Interim budget report and the contracting of services of an AGB Financial Consultant.

Trustee Sorgent reviewed the highlights from the recent Governance Committee meeting, which included discussion regarding recruitment and replacement of new trustees and desirable candidate qualities. Also discussed was the selection of a keynote speaker for the TCSJ graduation and the awarding of an honorary degree. Trustee Sorgent requested that board members submit names for consideration of an honorary degree.

8. Western Association of Schools and Colleges (WASC) Update: The Board received an update from Dr. Turner regarding the upcoming WASC site visit. She reviewed the

Offsite Review Summary of Lines of Inquiry and spoke about the items that need to be addressed in the TCSJ report. She reported that the site visit is scheduled for March 28 – 30, 2017. Dr. Turner reminded the Board that the Trustees would be scheduled for interviews with the WASC team.

9. Strategic Plan Update: Drs. Turner and Thomas updated the Board on the current revisions to the TCSJ Strategic Plan. The strategic plan was updated at the TCSJ Leadership Retreat in November and subsequent action team and committee meetings.
10. Program Update: Pam Dunham updated the Board regarding the Promise of Innovation grant. She informed the Board that an additional \$10,000 was received and added to the total amount of the grant. Ms. Dunham stated that to date, 10 projects have been selected to be funded. All trustees are invited to attend the award ceremony on January 27, 2017 at TCSJ.
11. 2017 Graduation Update: Chair Dei Rossi reminded the Board that the TCSJ Graduation ceremony will be held on June 4, 2017 at 1:00 p.m. at the Warren Atherton Theatre located on the San Joaquin Delta College Campus. There will be a reception for graduates and guests in the Locke Lounge immediately following the ceremony.
12. Teachers College of San Joaquin Spotlight: The Board received information regarding student supervision from Danielle Silva, the coordinator for that program. She spoke about the support the supervisors provide to the student interns.

#### VII. CLOSING COMMENTS FOR BOARD MEMBERS:

- The next Academic Affairs Committee meeting will be held February 28, 2017, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Governance Committee meeting will be held March 1, 2017, 1:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Finance Committee meeting will be held March 7, 2017, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next Audit Committee meeting will be held March 7, 2016, 12:00 p.m. at Teachers College of San Joaquin, 2857 Transworld Drive, Stockton, CA.
- The next regular Teachers College of San Joaquin Governing Board meeting will be held March 21, 2017, 12:00 p.m. at 2857 Transworld Drive, Stockton, CA.
- The Teachers College of San Joaquin commencement ceremony will be held June 4, 2017, 1:00 p.m. at the Atherton Auditorium, Delta College, Stockton, CA.

#### VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carnahan".

Diane Carnahan, Ed.D.  
Secretary to the Board /  
TCSJ President